Cochrane-Fountain City School District
Board Meeting in Committee
June 5, 2023

Call to Order
Don Baloun called the meeting to order at 5:00 p.m. in the High School board room #335. Board members present were Larry Cyrus, Darrin Dillinger, Lynn Doelle, Don Baloun, Michael Ayala, and Niki Secrist. Allen Bollinger was absent. Also present were Troy White and Tim Nelson.

The Pledge of Allegiance was recited.

The Mission Statement was read by Don Baloun.

Don Baloun attested to the publication of the meeting.

Approval of the Agenda
Lynn Doelle made a motion to approve the agenda. Michael Ayala seconded the motion. Motion carried.

Information Items
- **School Perception surveys**
  Mr. White explained the survey results to the Board. There were two surveys. One was for staff and one for parents with students currently enrolled at C-FC.
- **Spring sports report**
  Tim Nelson gave the Board an overview of all spring sports including baseball, softball, track, and boys golf.

Discussion Items
- **Policies and Administrative Rules**
  o 443.5 and 443.5-Rule Student Use of Electronic Communication Devices
  o State/National Competitions handbook language
  o 190-Rule Employee Service Award Recognition
  Mr. White reviewed the policies. There was discussion on how many years of service as an employee or board member to be recognized.

Future Agenda Items

Review Timelines and Items for Future Board Agendas and Meetings.

Monday	June 26th, 2023	Regular Meeting	6:00 p.m.
Monday	July 10th, 2023	Committee of the Whole	6:00 p.m.
Wednesday	July 19th, 2023	Regular Meeting	6:00 p.m.
Monday	August 7th, 2023	Committee of the Whole	6:00 p.m.

Adjourn
Niki Secrist made a motion to adjourn the committee meeting. Lynn Doelle seconded the motion. Motion carried at 6:24 p.m.

SCHOOL PERCEPTIONS
Measuring what matters

STAFF SURVEY SUMMARY

Cochrane-Fountain City

64	76%	May 2023	-
Respondents	**Response Rate**	**Survey Start Date**	**Previous Survey Date**

INDEX SCORES

The following indexes are designed to provide educational leaders with a snapshot of survey results. Key questions within the survey are used to build each index score. The score is the average (on a five-point scale) and is used to calculate year-over-year change and comparisons with other schools.

RESPONSE SCALE

Scores are calculated based on the following:

Strongly Agree = 5   Disagree = 2

Agree = 4   Strongly Disagree = 1

INDEX	CURRENT SCORE	PREVIOUS SCORE	% CHANGE	COMPARISON
ACADEMICS We are effective in teaching and supporting our students.	3.56	-	-	44th
ENGAGEMENT I like working at this school because I am valued, heard, and can contribute.	3.83	-	-	64th
SUPPORT I have the support I need to help educate our students and work as a team.	3.89	-	-	59th
STUDENT EXPERIENCE Students are accepted, respected, and supported at school.	3.59	-	-	34th
STAFF EXPERIENCE Staff are accepted, respected, and supported at school.	3.96	-	-	77th

INDIVIDUAL ITEM ANALYSIS
The table below identifies the top three and bottom three survey items.

STRENGTHS	CURRENT SCORE	PREVIOUS SCORE	% CHANGE	COMPARISON
I feel safe at work.	4.38	-	-	78th
I have access to the technology support I need.	4.20	-	-	49th
Most days, I look forward to going to work.	4.16	-	-	86th

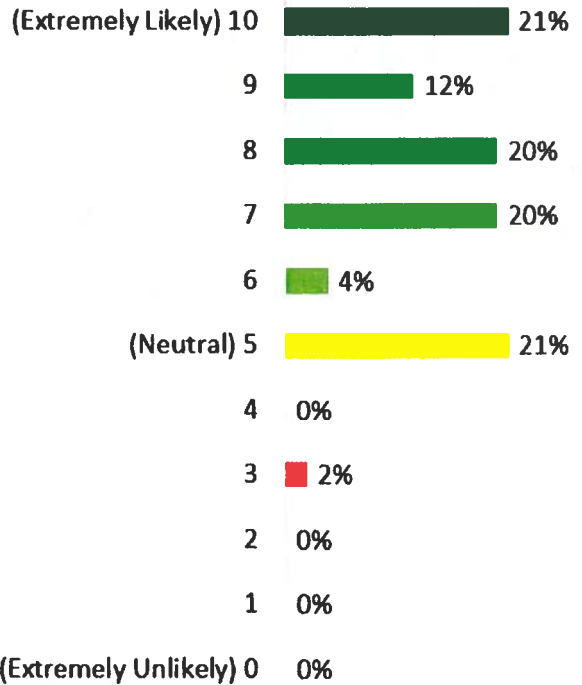| AREAS FOR IMPROVEMENT	CURRENT SCORE	PREVIOUS SCORE	% CHANGE	COMPARISON
I have training and support to work with students from different backgrounds.	3.00	-	-	9th
Our staff handles student discipline in a consistent manner.	2.93	-	-	45th
Our school's student discipline practices and policies are effective.	2.93	-	-	56th
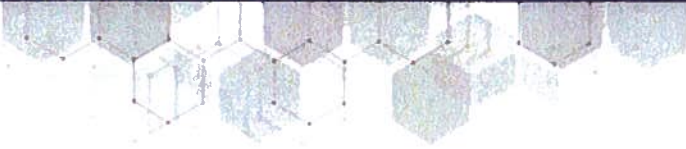
OVERALL SATISFACTION

The survey asked a summative question based on a ten-point scale.

On a scale of 0 – 10, how likely are you to recommend the District as a place of employment?

District Average:	7.55
Comparison Average	6.78
Comparison Percentile	72nd

(Extremely Likely) 10	21%
9	12%
8	20%
7	20%
6	4%
(Neutral) 5	21%
4	0%
3	2%
2	0%
1	0%
(Extremely Unlikely) 0	0%

0%   10%   20%   30%

SCHOOL	CURRENT SCORE	PREVIOUS SCORE	% CHANGE	COMPARISON
CFC School District	**7.55**	-	-	**72nd**
Elementary School	7.88	-	-	80th
Junior/High School	7.17	-	-	69th
Districtwide	7.54	-	-	72nd

Cochrane-Fountain City School District

Staff Survey Report

May 30, 2023

Staff Survey Information

- **May 24, 2023** survey deadline (16-day survey window)

- **64** total respondents

- **76%** participation rate

At which location do you spend the most time?

Location	Percentage
Elementary School	39%
Junior/High School	28%
Districtwide	22%
Other	6%
Choose not to answer	5%

What best describes your position?

- Classroom Teacher 52%
- Support Staff 22%
- Educational Specialist 11%
- Paraprofessional 9%
- Choose not to answer 3%
- Administration 3%

Including the current year, how many years have you worked for this district?

Category	Percentage
1-2 years	30%
3-5 years	23%
6-10 years	11%
More than 10 years	34%
Choose not to answer	2%
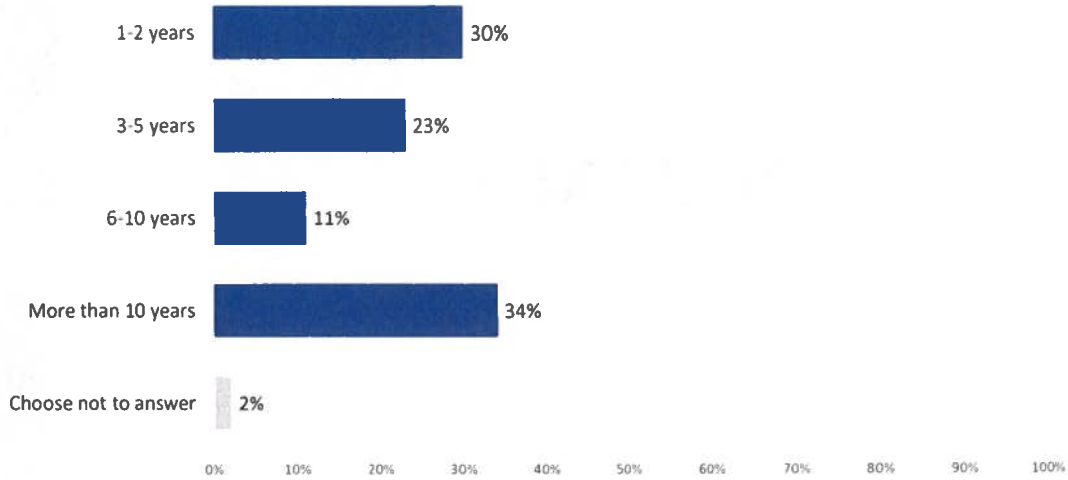
Do you have a child(ren) younger than school age who will be attending Cochrane-Fountain City schools?

Yes 6%

No 94%

S/P
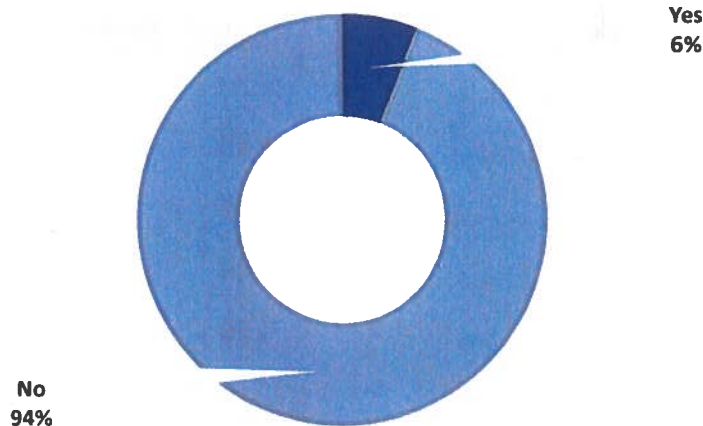
Indexes

Staff Survey Indexes

INDEX	CURRENT SCORE	PREVIOUS SCORE	% CHANGE
ACADEMICS We are effective in teaching and supporting our students.	3.56	-	-
ENGAGEMENT I like working at this school because I am valued, heard, and can contribute.	3.83	-	-
SUPPORT I have the support I need to help educate our students and work as a team.	3.89	-	-
STUDENT EXPERIENCE Students are accepted, respected, and supported at school.	3.59	-	-
STAFF EXPERIENCE Staff are accepted, respected, and supported at school.	3.96	-	-

Survey Section: Workday

Item	Percent Agree/Strongly Agree	Average
Most days, I look forward to going to work.	95%	4.16
I feel supported by my supervisor/administrator when I make a decision.	90%	4.12
I feel comfortable sharing input and concerns with my supervisor/administrator.	85%	4.00

Workday (cont'd)

Item	Percent Agree/Strongly Agree	Average
Our staff does a good job of educating our students.	88%	3.98
The District seeks input from a broad group of staff members.	76%	3.61
Information important to my work is shared with me in a timely and effective manner.	75%	3.61

Workday (cont'd)

Item	Percent Agree/Strongly Agree	Average
The amount of work I am asked to do is reasonable/manageable.	72%	3.52
Our staff handles student discipline in a consistent manner.	46%	2.93
Our school's student discipline practices and policies are effective.	46%	2.93

S/P

Survey Section: Environment

Item	Percent Agree/Strongly Agree	Average
I feel safe at work.	98%	4.38
The District is heading in the right direction.	96%	4.11
I have opportunities for training/ professional development to improve my work.	91%	4.11

S/P

Environment (cont'd)

Item	Percent Agree/Strongly Agree	Average
District administration is doing what it takes to make our district successful.	89%	4.00
The school board is doing what it takes to make our district successful.	85%	3.85
In the last year, I received useful feedback to help improve my work.	77%	3.60

SⱣP

Environment (cont'd)

Item	Percent Agree/Strongly Agree	Average
All students in our school are respected for their values and beliefs.	73%	3.55
I am recognized when I do a good job.	70%	3.52
I have training and support to work with students from different backgrounds.	52%	3.00

SⱣP

Survey Section: Support

Item	Percent Agree/Strongly Agree	Average
I have access to the technology support I need.	96%	4.20
I have healthy working relationships with my coworkers.	90%	4.03
I have the materials and supplies I need to do my job well.	90%	4.00

Support (cont'd)

Item	Percent Agree/Strongly Agree	Average
I have the technology I need to do my job well.	88%	3.98
All students in our school are given equal opportunities to learn and experience success.	88%	3.89
Staff input is valued.	84%	3.86

Support (cont'd)

Item	Percent Agree/Strongly Agree	Average
Our parents and community support the school district.	78%	3.73
Our school supports students from diverse backgrounds.	74%	3.56
Our school has a process to ensure every student has a connection with at least one adult in the school.	65%	3.39

S4P

Support (cont'd)

Item	Percent Agree/Strongly Agree	Average
The District's pay practices are fair.	62%	3.19
The social and emotional needs of all students are being met.	54%	3.13

S4P

Our school supports equitable opportunities for...

Group	Percent Agree/Strongly Agree	Average
Different economic backgrounds	96%	4.07
Students with special needs	95%	4.05
All genders	91%	3.96
Different racial backgrounds	87%	3.83
Different cultural backgrounds	81%	3.72

S4P
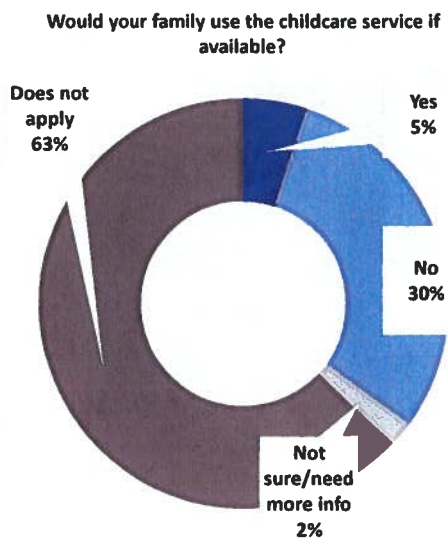
Planning

Would your family use the childcare service if available?

Does not apply 63%

Yes 5%

No 30%

Not sure/need more info 2%

Would you support Cochrane-Fountain City exploring a capital referendum to pay for the building projects needed to expand an early childcare program?

Not sure/need more info 33%

Yes 43%

No 24%

S4P

On a scale of 0 - 10, how likely are you to recommend the District as a place of employment?

Rating	Percentage
(Extremely Likely) 10	21%
9	12%
8	20%
7	20%
6	4%
(Neutral) 5	21%
4	0%
3	2%
2	0%
1	0%
(Extremely Unlikely) 0	0%

2022-23 Score: 7.55
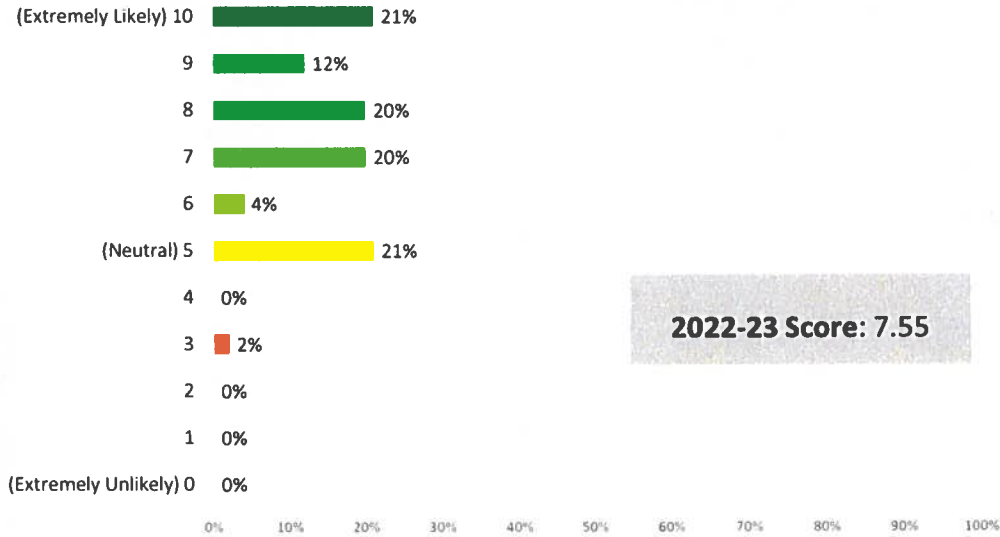
S/P

Items with the Highest Average (5)

Item	2022-23 % Agree	2022-23 Average
I feel safe at work.	98%	4.38
I have access to the technology support I need.	96%	4.20
Most days, I look forward to going to work.	95%	4.16
I feel supported by my supervisor/administrator when I make a decision.	90%	4.12
The District is heading in the right direction.	96%	4.11

S/P

Items with the Lowest Average (5)

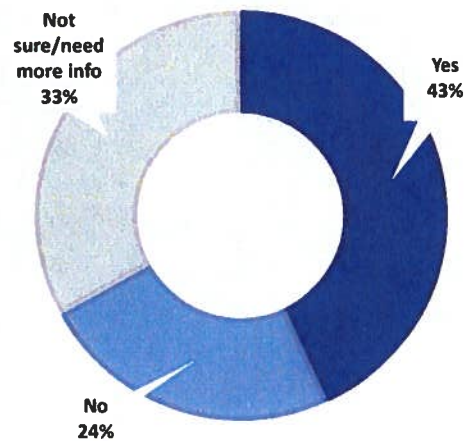| Item	2022-23 % Agree	2022-23 Average
The District's pay practices are fair.	62%	3.19
The social and emotional needs of all students are being met.	54%	3.13
I have training and support to work with students from different backgrounds.	52%	3.00
Our staff handles student discipline in a consistent manner.	46%	2.93
Our school's student discipline practices and policies are effective.	46%	2.93

S/P

Questions or Comments?

S/P

SCH%L PERCEPTIONS
Measuring what matters

PARENT SURVEY SUMMARY

Cochrane-Fountain City

210	37%	May 2023	-
Respondents	**Response Rate**	**Survey Start Date**	**Previous Survey Date**

INDEX SCORES

The following indexes are designed to provide educational leaders with a snapshot of survey results. Key questions within the survey are used to build each index score. The score is the average (on a five-point scale) and is used to calculate year-over-year change and comparisons with other schools.

RESPONSE SCALE

Scores are calculated based on the following:

Strongly Agree = 5   Disagree = 2

Agree = 4   Strongly Disagree = 1

INDEX	CURRENT SCORE	PREVIOUS SCORE	% CHANGE	COMPARISON
INFORMED I am kept up to date on my child's progress and what's happening at school.	3.90	-	-	31st
INCLUDED I am welcomed, respected, and part of the school community.	3.81	-	-	41st
EDUCATIONAL EXCELLENCE My child's school is effective in helping them learn, develop, and succeed.	3.68	-	-	36th
ATMOSPHERE My child feels safe and supported at school.	3.87	-	-	27th
EXPERIENCE My family is accepted, respected, and supported at school.	3.91	-	-	39th

INDIVIDUAL ITEM ANALYSIS The table below identifies the top three and bottom three survey items.

STRENGTHS	CURRENT SCORE	PREVIOUS SCORE	% CHANGE	COMPARISON
School facilities are clean and well-kept.	4.31	-	-	51st
I feel welcome in my child's school.	4.28	-	-	89th
My child feels safe at school.	4.14	-	-	44th

AREAS FOR IMPROVEMENT	CURRENT SCORE	PREVIOUS SCORE	% CHANGE	COMPARISON
There is a healthy culture at our school.	3.58	-	-	19th
The District is heading in the right direction.	3.55	-	-	43rd
I am satisfied with our school's efforts to address bullying.	3.10	-	-	13th

OVERALL SATISFACTION

The survey asked a summative question based on a ten-point scale.

On a scale of 0 – 10, how likely would you be to recommend our school(s) to a friend or family member?

District Average:	6.93
Comparison Average	7.44
Comparison Percentile	25th

(Extremely Likely) 10 — 18%
9 — 13%
8 — 23%
7 — 8%
6 — 5%
(Neutral) 5 — 21%
4 — 2%
3 — 3%
2 — 2%
1 — 2%
(Extremely Unlikely) 0 — 3%

0%   10%   20%   30%
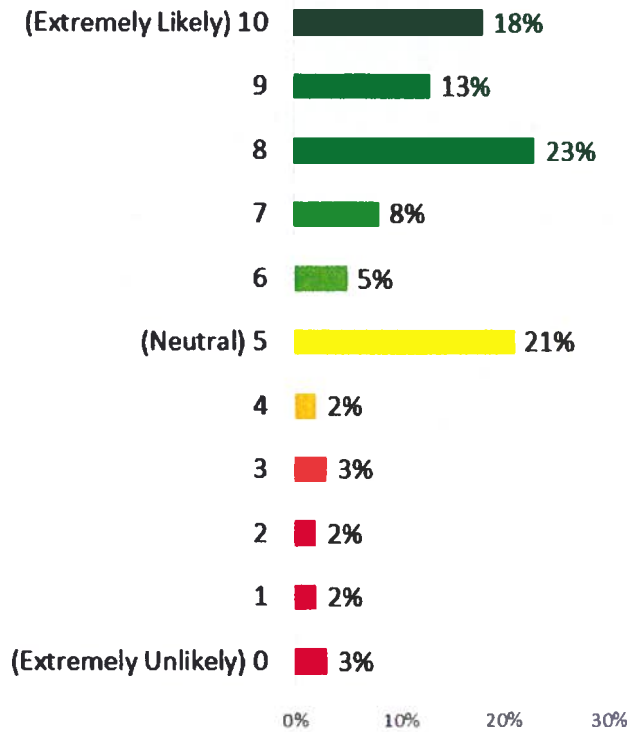
SCHOOL	CURRENT SCORE	PREVIOUS SCORE	% CHANGE	COMPARISON
CFC School District	**6.93**	-	-	**25th**
Elementary School	7.17	-	-	23rd
Junior/High School	6.68	-	-	35th

Now that you better understand the key issues, it's time to act. The next step is developing and sharing your plan of action.

If you need help making sense of these results and/or gathering the perceptions data from your other stakeholders, please call 262.644.4300 or email help@schoolperceptions.com.

Remember, before you can solve any problem, you must first define it.

SCHOOL PERCEPTIONS
Measuring what matters

262.644.4300 | schoolperceptions.com

Cochrane-Fountain City School District

Parent Survey Report

May 30, 2023

SCHOOL PERCEPTIONS

Parent Survey Information

- **May 24, 2023** survey deadline (16-day survey window)

- **210** total respondents

- **37%** participation rate

S/P

Which schools do your children attend?
(Select all that apply.)

School	Percentage
Junior/High School	60%
Elementary School	62%
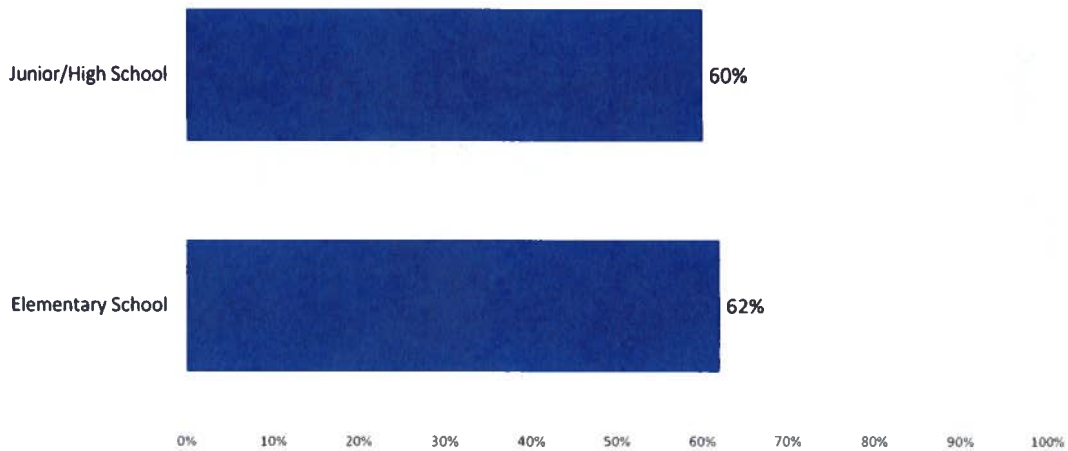
Grade level of your child(ren):
(Select all that apply.)

Grade	Percentage
Pre-K	12%
Kindergarten	9%
1	13%
2	13%
3	10%
4	13%
5	12%
6	11%
7	13%
8	14%
9	15%
10	15%
11	17%
12	11%
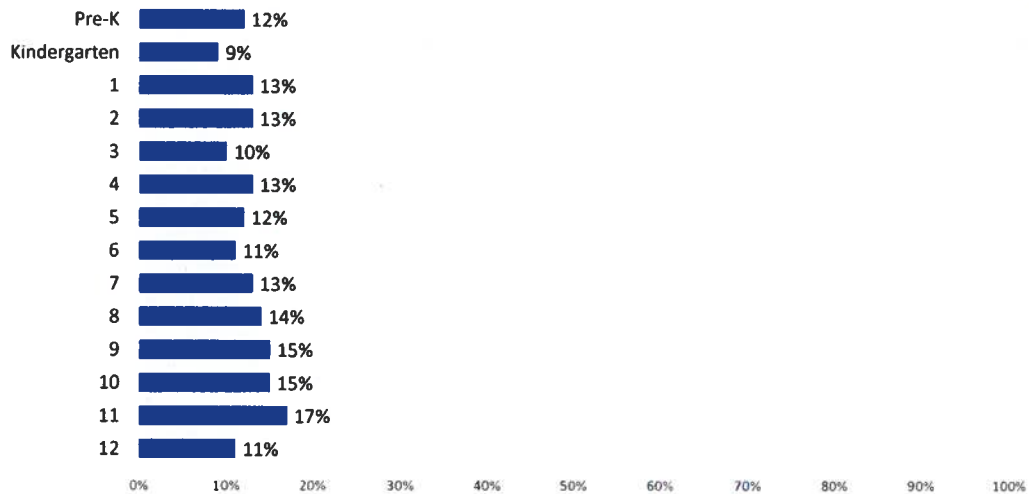
S&P

Do you have a child(ren) younger than school age?

**Yes
15%**

**No
85%**
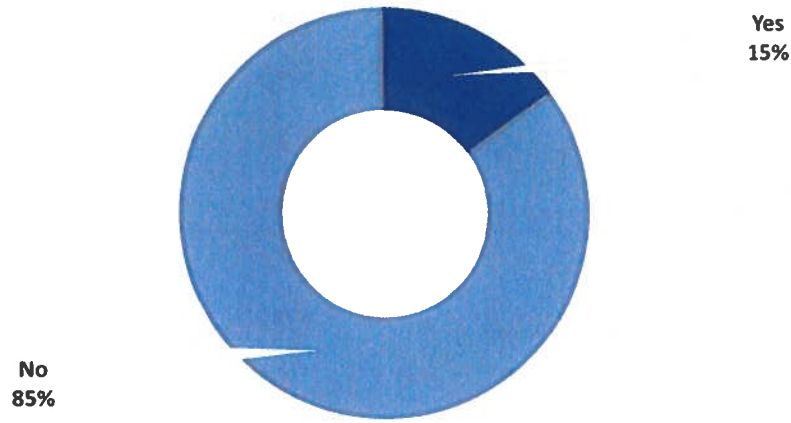
S/P

One or more of my children receive the following services: *(Select all that apply.)*

Service	Percentage
None of the above	67%
Free/Reduced Lunch	18%
Special Education	12%
504 Plans	6%
ELL	1%
G&T/Enrichment/Advanced	1%
I'm not sure	3%

0% 10% 20% 30% 40% 50% 60% 70% 80% 90% 100%
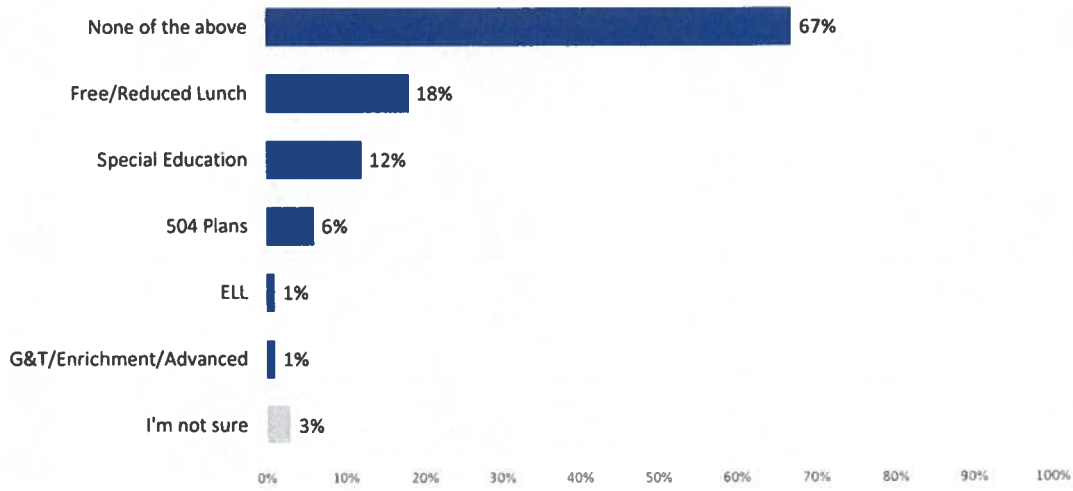
S/P

Parent Survey Indexes

INDEX	CURRENT SCORE	PREVIOUS SCORE	% CHANGE
INFORMED I am kept up to date on my child's progress and what's happening at school.	3.90	-	-
INCLUDED I am welcomed, respected, and part of the school community.	3.81	-	-
EDUCATIONAL EXCELLENCE My child's school is effective in helping them learn, develop, and succeed.	3.68	-	-
ATMOSPHERE My child feels safe and supported at school.	3.87	-	-
EXPERIENCE My family is accepted, respected, and supported at school.	3.91	-	-

S4P

Survey Section: Leadership & Communication

Item	Percent Agree/Strongly Agree	Average
District administration is doing what it takes to make our district successful.	79%	3.69
The school board is doing what it takes to make our district successful.	78%	3.64
The District is heading in the right direction.	74%	3.55

S4P

Overall, how would you rate communications from school?

Rating	Percentage
Great	18%
Good	47%
Fair	26%
Poor	8%
Don't know	1%

2022-23 Score: 2.75
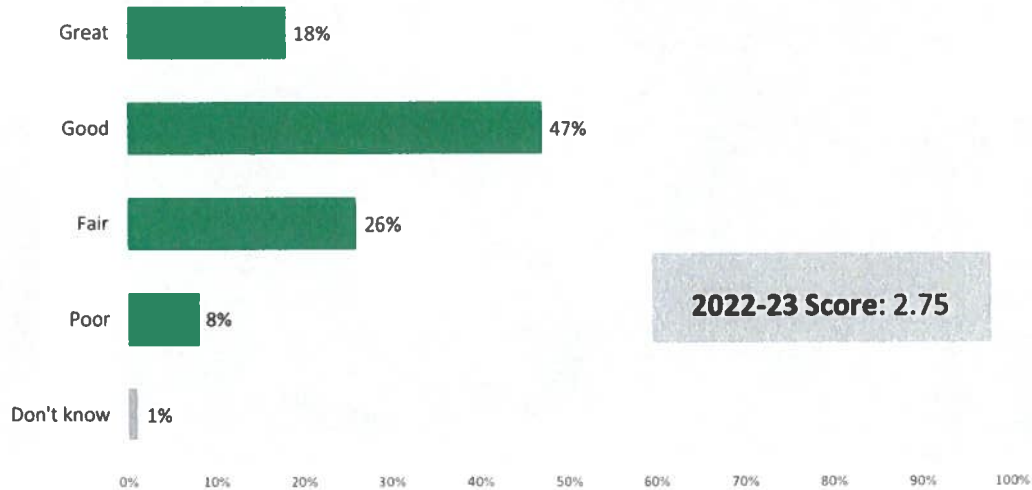
How would you like to receive school information? *(Select all that apply.)*

Method	Percentage
Emails	93%
Automated phone/text notifications	86%
School website	46%
Facebook	43%
Parent portal	32%
Meetings with teachers and administrators	27%
School and district newsletters	24%
School board meetings	6%
Newspaper	5%
Parent organizations	5%
Radio	4%
Other social media	1%
Twitter	1%
Other	1%

S/P
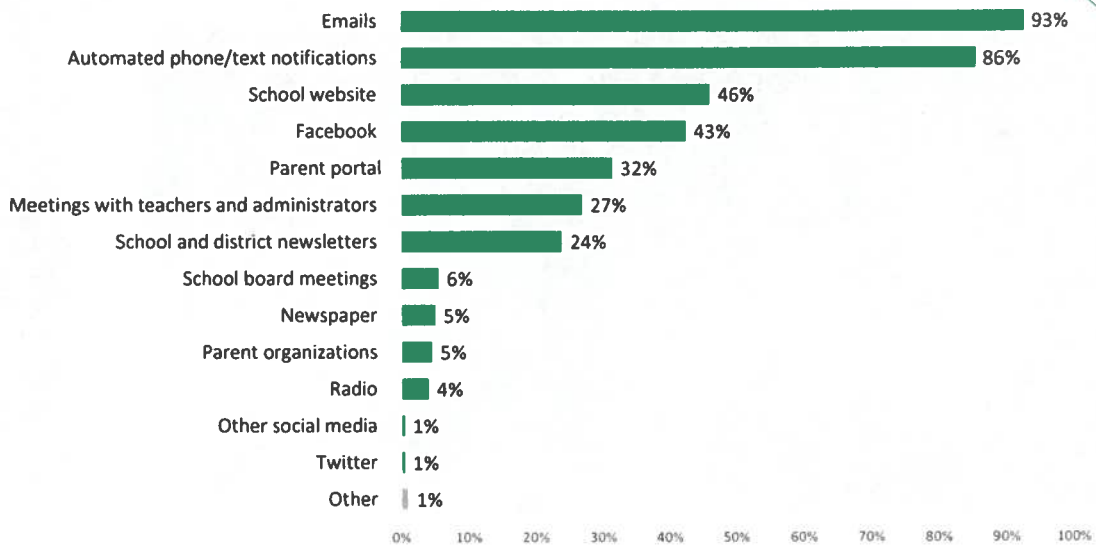
Survey Section: School Experience

Item	Percent Agree/Strongly Agree	Average
School facilities are clean and well-kept.	98%	4.31
I feel welcome in my child's school.	95%	4.28
My child feels safe at school.	91%	4.14

School Experience (cont'd)

Item	Percent Agree/Strongly Agree	Average
I know how to support my child's learning.	91%	4.03
I have at least one school staff member I feel comfortable contacting when I have an idea or concern.	88%	4.03
The school teaches with materials that reflect my family's cultural and racial backgrounds.	89%	3.99

School Experience (cont'd)

Item	Percent Agree/Strongly Agree	Average
School staff treat my child with dignity and respect.	83%	3.93
My child gets help when they need it.	84%	3.89
Most days, my child enjoys going to school.	84%	3.88

S/P

School Experience (cont'd)

Item	Percent Agree/Strongly Agree	Average
Overall, my child is able to handle the emotional challenges of school.	85%	3.87
I am updated on how my child is doing at school.	82%	3.86
If my child breaks a rule at school, they are treated fairly.	81%	3.85

S/P

School Experience (cont'd)

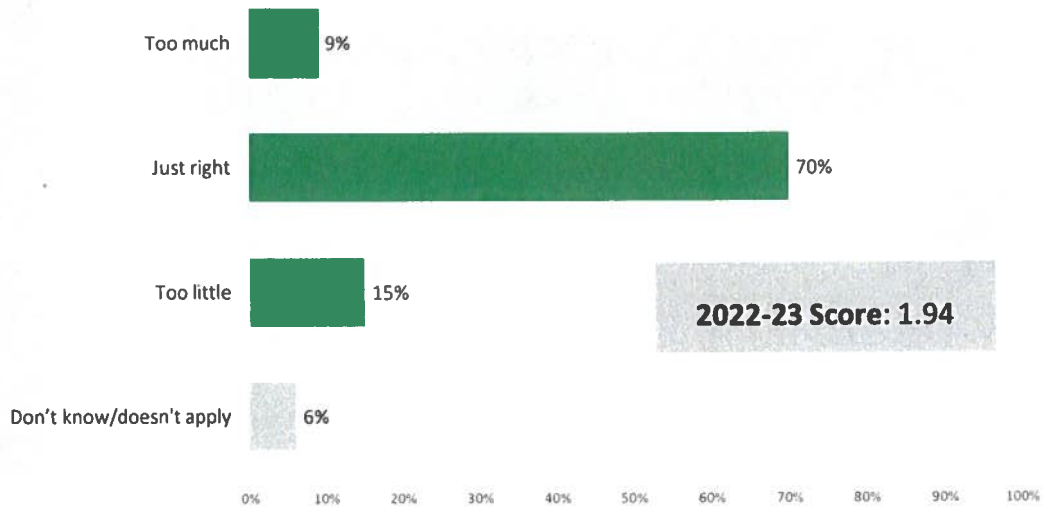| Item	Percent Agree/Strongly Agree	Average
The school has high expectations for my child.	80%	3.78
I have opportunities to provide feedback to the school/teachers.	80%	3.77
Overall, I'm satisfied with how much my child learned this year.	80%	3.75

School Experience (cont'd)

Item	Percent Agree/Strongly Agree	Average
School communication is both timely and transparent.	78%	3.7
The school provides opportunities for parental involvement.	75%	3.62
There is a healthy culture at our school.	73%	3.58
I am satisfied with our school's efforts to address bullying.	57%	3.10

The overall amount of homework my child is asked to complete is:

Response	Percentage
Too much	9%
Just right	70%
Too little	15%
Don't know/doesn't apply	6%

2022-23 Score: 1.94

Does your child currently participate or plan to participate in any school-sponsored sports and/or extracurricular activities?
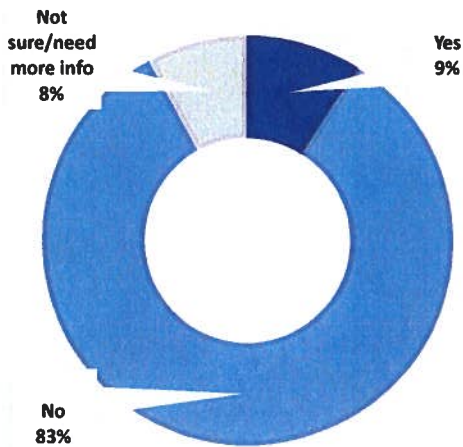
Response	Percentage
Yes	76%
No	13%
Don't know	3%
My child is too young	8%

SAP
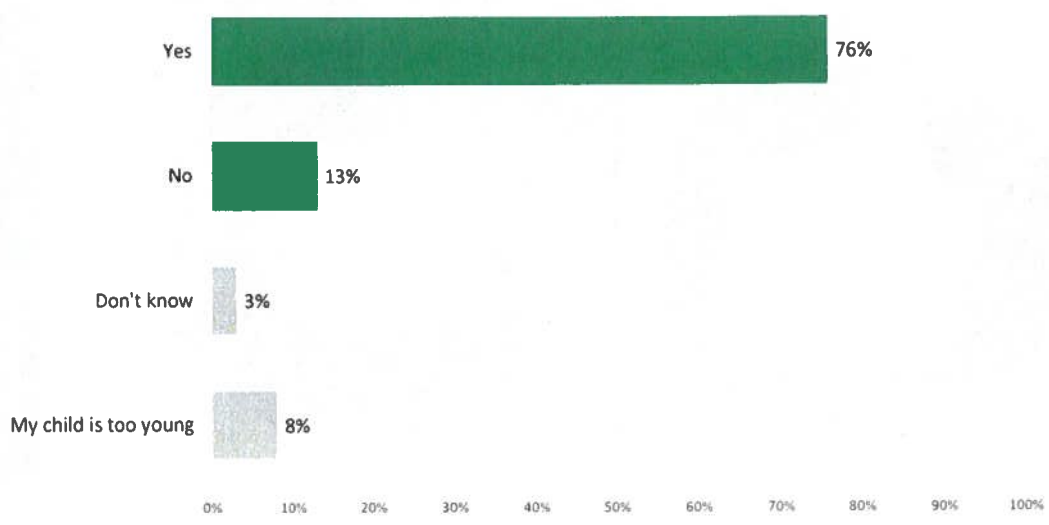
My child has access to reliable internet outside of school.
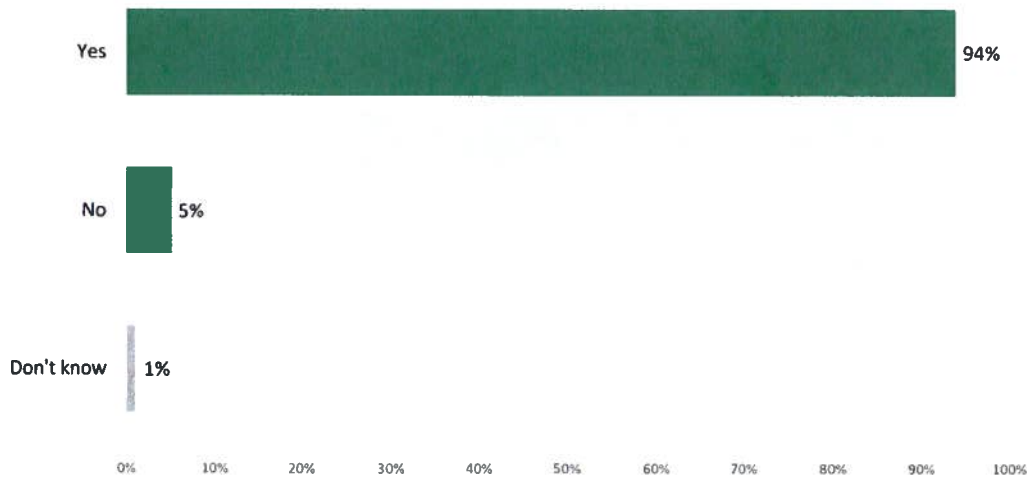
Yes	94%
No	5%
Don't know	1%

0% 10% 20% 30% 40% 50% 60% 70% 80% 90% 100%

Planning

Would your family use the childcare service if available?

Not sure/need more info
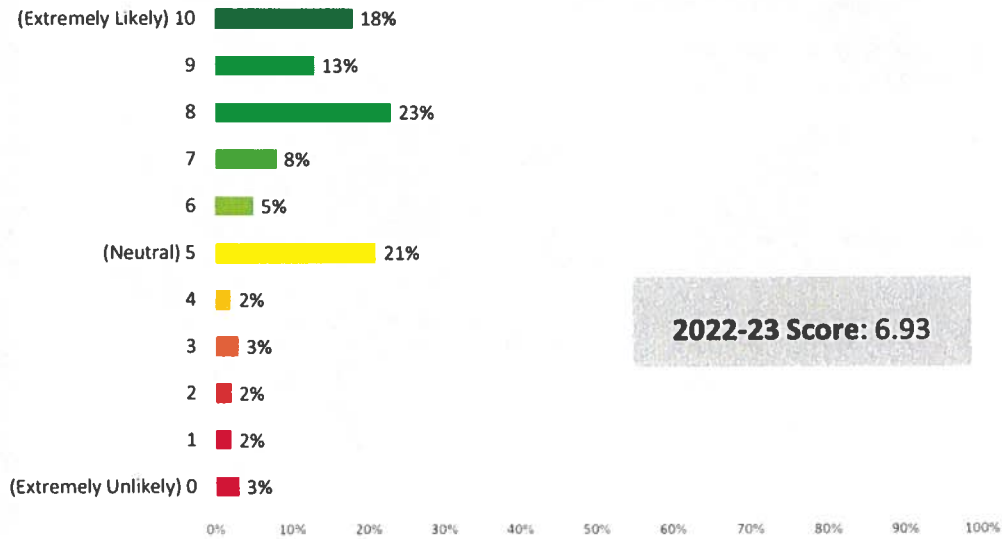8%

Yes
9%

No
83%

Would you support Cochrane-Fountain City exploring a capital referendum to pay for the building projects needed to expand an early childcare program?

Not sure/need more info
37%

Yes
36%

No
27%

On a scale of 0 - 10, how likely would you be to recommend our school(s) to a friend or family member?

Scale	Percentage
(Extremely Likely) 10	18%
9	13%
8	23%
7	8%
6	5%
(Neutral) 5	21%
4	2%
3	3%
2	2%
1	2%
(Extremely Unlikely) 0	3%

2022-23 Score: 6.93

S4P
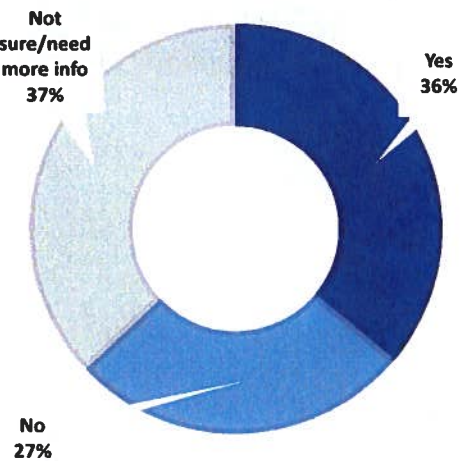
Items with the Highest Average (5)

Item	2022-23 % Agree	2022-23 Average
School facilities are clean and well-kept.	98%	4.31
I feel welcome in my child's school.	95%	4.28
My child feels safe at school.	91%	4.14
I know how to support my child's learning.	91%	4.03
I have at least one school staff member I feel comfortable contacting when I have an idea or concern.	88%	4.03

S4P

Items with the Lowest Average (5)

Item	2022-23 % Agree	2022-23 Average
The school board is doing what it takes to make our district successful.	78%	3.64
The school provides opportunities for parental involvement.	75%	3.62
There is a healthy culture at our school.	73%	3.58
The District is heading in the right direction.	74%	3.55
I am satisfied with our school's efforts to address bullying.	57%	3.10

S/P

Questions or Comments?

S/P

Cochrane-Fountain City School District
52770 State Highway 35 Fountain City, Wisconsin 54629

Mr. Troy White	Mr. Steve Stoppelmoor	Mrs. Sue McKay
Superintendent	Principal	Assistant Principal
twhite@cfc.k12.wi.us	sstoppelmoor@cfc.k12.wi.us	smckay@cfc.k12.wi.us
608-687-7771 x301	608-687-4391 x102	608-687-4391 x105

Spring sports got off to a great start!

Our participation numbers were great in Softball,Track and Boys Golf. Baseball was down quite a bit with 12 to start and eventually getting to 13. Softball had 20, Track had 23, and Boys Golf had 9 golfers. All four sports got out of the gate exceptionally well.

Baseball got out of the gate 0-4 but if you take away some crucial mistakes that record could have easily been the other way around. They ended the season 8-12 but they did beat two of the top teams in the conference. We had 3 players be selected to the all-conference team with Tanner Schieffer being selected 1st team and Andrew Bissen and Aberaham Henderson being selected 2nd team. Congratulations to Andrew Bissen on a heck of a career here at CFC and the baseball team will miss him.

Softball had a great season as well. They came out and played well this year. They finished with a 12-6 record and a 10-5 conference record. Early season highlights were getting a huge win over last year's State Finalist Onalaska Luther with a 9-5 win. They also had 2 4 game winning streaks in the season. Postseason play kicked off with a trip up the road to Mondovi and it got off to a great start with Senior Kourtney Foley hitting 2 hr and a 5 RBI game to beat the higher seed Mondovi with a score of 7-2. By this outcome and Osseo beating Melrose-Mindoro we got to host the Regional Championship game. Our girls couldn't get the bats going and fell to Osseo-Fairchild 11-3. We had 2 all-conference players in Emmalee Mann being a first team all-conference position player and Isabella Holzer being second all-conference position as well as being second team pitcher. Congrats to Seniors Amelia Kupietz, Kourtney Foley, Cadence Wenger, and Lauren Abramson.

The track team's first meet was highlighted with Cecilla Dittrich breaking the indoor 55m dash school record with a time of 7.79 beating the old record of 7.82?. Track team did really well this year with some individuals breaking their own personal bests during some high pressure moments against some tough competition. As the year progressed and the girls really started to find their groove. Addie Duellman really came onto the scene in a dramatic way breaking her family's record in the mile and two mile runs. Wesley Pronschinske really came on strong for his senior season setting good paces in the mile and two mile runs as well. The girls track team won the regional championship and several of the boys advanced as well. (Read times below) At sectionals Addie Duellman and Wesley Pronschinske advanced to state with 1st place finishes and Addie yet again breaking her own mile record with a 4:58. Wesley Pronschinske took 1st in

his event and missed breaking the school record by 1/10th of a second. Aside from Wes and Addie, the girls 4x400 relay team consisting of Cecilia Dittrich, Ana Knecht, Alyvia Arneson and Breilynn Halverson missed qualifying for State by 1.4 seconds with a 4:16.87. Breilynn had a strong 800M performance with a 2:25.1, which was 1 second and 1 place away from state qualifying. Last but not least Mikayla Stiehl uncorked a new personal best in the Discus with a throw of 105' 3". She finished 5th, just one place away from state qualifying. State will be held on June 2nd and June 3rd with our two athletes going for gold! Congrats to the CFC track team and to the graduating seniors.

Boys 110M High Hurdles- Wyatt Apts-3rd
Boys 1600M- Wes Pronschinske- 1st
Boys 3200M- Wes Pronschinske- 1st
Boys 4x100M Relay (P. Nelson, I.Schloegel, G. Barum, J.Nelson)- 4th
Boys 4x400M Relay (J. Nelson, G. Barum I. Schloegel, H. Madsen)- 4th
Boys High Jump- Grayden Barum- 3rd
Boys Discus- Michael Weber- 4th

Boys Golf got off and running with 9 golfers and they put together a solid 5 player team for their varsity events. You could tell this by them winning every conference meet they participated in. Their leader Cameron Lipinski, Evan Leverance, Eyan Knecht, Reed Schmidtknecht and Fletcher Theusch. They also competed in some tough tournaments including Sparta, Adams-Friendship and Black River Falls finishing in the top 3 in each of those events. The boys won the Conference Championship Meet led by First place finisher and First Team all- Conference Cameron Lipinski, Evan Leverance- First Team All-Conference (4th), Reed Schmidtknecht- First Team All-Conference (5th), Eyan Knecht- Second Team All-Conference (8th) and Fletcher Theusch - Second Team All-Conference (9th). The boys kept this momentum into the Regional Meet and eventually won the Regional Championship held at our very own course The Grove. Cameron Lipinski again won the meet out right with a score of 77, 7 over. On to Sectionals in Mineral Point at the Dodge Point Country Club. Our youth showed here as the pressure mounted we made some uncharacteristic mistakes. The boys finished as a team in 3rd 6 strokes behind the second team. With only 2 teams and top 3 individuals moving on, our very own Cameron Lipinski advanced to State as an individual with a score of 79. State Golf Meet will be held at the Blackwolf Run Golf Course in Kohler, WI on Monday June 5th and Tuesday June 6th. Good Luck Cam! Lastly, thank you to our seniors Eyan Knecht and Jack Spitzer for their time in our golf program!

Today's UPDATE

Addie Duellmans 5:01.08 which was good for 4th place finish at the State Meet. She also ran 11:50.39 in the 3200 which was good for an 8th place finish at the State Meet. Congratulations to her on her accomplishments.

Wesley Pronchinske- ran a 4:24.80 which was good for 6th Place finish and a 9:36.88 which was good for 2nd place finish. Congratulations to him on his accomplishments and what a great way to go out as a senior than take a medal home from the state meet.

Book	School Board Policies
Section	400 Series: Students
Title	Student Use and Possession of Electronic Communication Devices
Code	443.5
Status	Active
Adopted	February 27, 2019

Applicability: This policy is intended to apply to students when they are at school, participating in any school-sponsored activity, and at all other times when the student is subject to the authority and supervision of District officials. At such times and under the conditions established in this policy, students may possess an electronic communication device such as a cellular telephone or other personal electronic device with communications functions or with recording, photographic, or video-imaging capabilities. Students may use such devices only with school permission that has been granted pursuant to this policy.

Acceptable Use Rules: The District Administrator is authorized to establish school rules and acceptable use guidelines for students' limited and non-disruptive use of electronic devices for educational, safety, medical, vocational, or other legitimate reasons.

The rules shall permit students at all grade levels to use a personal electronic device as needed (e.g., to contact a responsible adult) in any emergency situation that involves an immediate threat to the health, safety, or property of any person. However, when carrying out school emergency response plans an administrator or other staff member may direct students to turn off their personal electronic devices so that emergency communication networks are not overwhelmed and so that emergency response efforts are not jeopardized.

Prohibited Uses: Students shall not use electronic communication devices:
- To engage in bullying or harassment.
- To communicate test answers, photograph tests, or engage in any other conduct that constitutes or facilitates academic dishonesty.
- To take, disseminate, transfer, or share any images, recordings, or other content that is obscene, lewd, illegal, sexually-explicit, or otherwise inappropriate for the school setting.
- In areas where other people have a reasonable expectation of privacy, including all locker rooms, bathrooms, or other changing areas (except in an emergency).
- To create, communicate, share, or post recordings or images of any other student or staff member without permission from that student or staff member (except in an emergency).
- In violation of the District's rules surrounding students' acceptable use of technology.

Conditions of Use: Possession and use of an electronic communication device by a student under this policy is a privilege. A student who chooses to exercise this privilege does so subject to the following conditions:
- The District is not responsible for the safety or security of personal electronic equipment that students possess or use at school or at a school-related activity. Students who possess or use such device(s) do so at their own risk with regard to possible theft, damage, misappropriation of data/equipment, or other loss.
- If the District determines that a student has possessed or used such a device in violation of the law, this policy, or a school rule or directive, the student is subject to appropriate school-imposed consequences, such as the possible loss of privileges, suspension, and/or expulsion. The District may also refer certain matters to law enforcement.
- If a District official has reason to suspect or determines that a student has possessed or used an electronic device in violation of the law, this policy, or a school rule or directive, a District official may temporarily confiscate the device and/or turn the device over to law enforcement. To the extent prohibited by law, school employees shall not request or require a student to disclose the access information for any of the student's personal Internet account(s), including those that may be accessible through a student's personal electronic communications device.

Assistive Technology: Neither this policy nor any school rules shall be construed to limit a student's ability to possess and appropriately use an electronic device that functions as assistive technology that is necessary for a student's education and that is required or authorized under an individualized education program (IEP) or a Section 504 plan.

Students shall be informed of this policy annually via the Student-Parent Manual.

Legal References:

Wisconsin Statutes:
Section 118.258   [student use and possession of electronic communication devices]
Section 120.13(1)   [school board power to set conduct rules and discipline students]
Section 175.22   locker room privacy statute and policy requirement
Section 947.0125   [unlawful use of computerized communication device]
Section 995.50(2)   [intrusion on the privacy of another]
Section 995.55   [access to personal Internet accounts]

Cross References:
C-FC Student-Parent Manual

Book	School Board Policies
Section	400 Series: Students
Title	Rule on Student Use and Possession of Electronic Communication Devices
Code	443.5-RULE
Status	Active
Adopted	February 27, 2019
Last Revised	May 20, 2022

A. Overview of Students Responsible and Acceptable Use

The District's technology resources, including the District's technology-related equipment, software, networks, network connections, and Internet access are open to limited and regulated use by students as a privilege. Each student who uses the District's technology resources is required to follow the District's established expectations for acceptable use.

In general, "acceptable use" means that a student is required to use technology resources in a manner that:
1. has a legitimate educational or other school-authorized purpose;

2. is legal;

3. is ethical (including, for example, avoiding plagiarism, follows copyright laws, etc.);

4. avoids harm to any person (including, for example, making threats, harassing or bullying someone, violating someone's privacy, accessing another person's accounts or records, etc.);

5. avoids harm to property (including, for example, damaging hardware, software, equipment, another person's work or electronic files, etc.);

6. avoids accessing or transmitting harmful or inappropriate material;

7. is respectful of others; and

8. is consistent with all applicable school notices, rules, and regulations, as well as any additional directives or instruction that may be provided by District staff.

Students should approach their use of technology resources with the understanding that all of the District's policies and expectations that apply to in-person interactions and to the student's general conduct while at school or while under the supervision of a school authority also apply to their use of District technology, online conduct, and electronic communications. This document and various other District policies, rules and regulations include additional requirements and expectations that are directly related to the use of technology resources and electronic devices.

Policies, rules, and regulations cannot directly address every situation that a student may encounter. Therefore, an additional aspect of "acceptable use" is that the District expects each student who uses District technology resources to take an appropriate degree of personal responsibility for exercising sound judgment in his/her use of technology and in his/her technology-related activities and communications.

If a student has a question concerning any policy, notice, rule, regulation or directive that relates to technology resources, or if a student encounters a situation in which they are uncertain about any expectation for acceptable use or about how to proceed, the student should contact a teacher or an administrator to obtain appropriate guidance.

B. Additional Rules, Regulations, and Expectations for Student Users

1. The student must be an authorized user. No student shall use District technology resources unless the student is an authorized user, as determined by the District.
   a. Students will be granted network accounts upon enrollment. Accounts will provide access to all age appropriate instructional programs, including the Internet.

   b. For students to become authorized users, students and parents/guardians must acknowledge acceptance to the Acceptable Use Policy and Acceptable Use Guidelines;

   c. Parents/guardians who may wish to limit their student's access to technology resources should contact the school principal.

   d. Students are authorized to use particular equipment by staff at within the school building Access to specific networks, domains, applications, equipment, etc. may be further restricted pending a determination of need and/or successful completion of District-

b. Students may not use or access the District's technology resources in a manner that would give them an unfair academic advantage over other students.

c. Due to the scope and nature of electronic resources, the District has a heightened expectation for students who are using technology resources and/or engaging in electronic research to take special care to avoid plagiarism, which includes copying, close paraphrasing, or representing as one's own the writing, ideas, or other work of another person without appropriate attribution.

5. Electronic communication by students.

a. There are various forms of electronic communication that students may be able to access and use through the District's technology resources. Examples include course-management applications that permit student submissions, email, social media platforms, chat functionality, message boards, applications that function like text messaging, etc.

b. Students using District technology resources to engage in any form of electronic communication are expected to follow the District's rules and expectation for "acceptable use" as defined in this document, and, as far as the content and purpose of their electronic communications, students are expected to adhere to the school rules and expectations that apply to in-person interactions.

c. The following refer to student's use of District technology resources for electronic communications:

1. Electronic communications must not contain defamatory, discriminatory, threatening, offensive, racist, deceptive, sexually-explicit, or obscene content.

2. Electronic communications must not be used to bully, harass, degrade, or intimidate another person.

3. Electronic communications must not be used to facilitate any unlawful activity or any violation of school rules.

4. Students shall not engage in electronic communications with persons who are not affiliated with the District unless the communication is for a legitimate educational or other authorized purpose and the student is reasonably sure of the identity of the person or entity with whom they are communicating.

5. Students shall not attempt to access or send electronic communications using another person's account or user identification. Similarly, students shall not impersonate another person using electronic communications.

6. Students shall not create, transmit, or forward messages, Internet-links, images, files, or attachments that do not have a legitimate educational purpose (for example: spam, jokes, etc.) and/or that may be harmful (for example: executable files, viruses, requests for personal or confidential information, material from an unknown source, etc.).

7. Electronic communication received from another person should not be forwarded or shared gratuitously when the original sender has clearly indicated their intent that the message should not be forwarded or shared. This limitation is not intended to prevent a student from addressing a safety concern or reporting a violation of school rules by contacting a responsible adult.

d. Examples of acceptable electronic communications involving the use of District technology resources include:

1. Communicating with a teacher regarding schedules, assignments, curriculum content, class projects, and class activities.

2. Communicating with other students to facilitate collaboration, planning, and research for school-related projects and activities.

3. When authorized by a teacher, communicating with third parties outside of the District as a means of collaborative learning, academic research, or other school-related purpose.

4. Giving careful and respectful consideration to the possible consequences for others before sending, transmitting, or forwarding any electronic communications.

6. Student email accounts.

a. To promote effective communications, authorized students will be provided District email accounts. District-provided student email accounts remain under the ownership and control of the District and student use of his/her account is a privilege.

b. Student email accounts that have been issued by the District are to be used for school-related, educational purposes only.

1. Students are not permitted to use their school-issued email account to send or receive personal messages. If a student receives a personal email, he/she should notify the sender that such messages are not permitted.

2. Students are not permitted to use District issued email accounts to sign up for personal accounts to social media sites, commercial sites, etc. (such as Facebook, Amazon account, etc.).

c. A student email account provided by the District is not confidential or private, and a student's email may be read by District employees or authorized agents of the District. Students who use a District provided email account should view the messages that they send in the same manner that they view:

1. verbal exchanges that occur in a classroom; and

2. assignments that are presented to a teacher.

The content of emails can lead to disciplinary and other consequences.

possession or use of any electronic device, students are expected to follow that directive/limitation.

7. It is recommended that if parents/guardians need to contact their student in the event of an emergency, they do so through the school office. If parents/guardians call or text their student during the school day, students may not be able to respond immediately due to teacher directives requiring no cell phone use during class or there may be poor cellular connections in the building.

h. Reporting student/parent concerns, misuse, or other possible violations of acceptable use.

1. Any time a student feels unsafe, victimized, or in any way uncertain about a situation involving the use of District technology resources by any person, the student (or his/her parent or guardian) should immediately contact a teacher or an administrator.

2. Students are required to report and provide to a teacher or administrator any electronic communication that they receive while using a District-provided email account, or using any District-provided electronic software, program, application or platform if any of the following apply:

   a. The communication is from an unknown source and either contains inappropriate content, asks the student to respond, or requests the student to reveal personal information;

   b. The content of the communication is defamatory, discriminatory, threatening, offensive, racist, deceptive, sexually explicit, or obscene;

   c. The communication represents an attempt to bully, harass, or intimidate another person; or

   d. The content of the communication represents an attempt to facilitate or encourage any violation of the law or school rules.

4. A student may report to any teacher or to an administrator any concerns about possible violations of the policies, rules, regulations and directives that govern the acceptable, safe, and responsible use of the District's technology-related resources.

5. If a student has a concern that any District technology equipment, network, or system may have a security vulnerability, or that any breach of security may have occurred, the student shall report the issue to a teacher or to the building administrator. The student should not demonstrate the potential security problem to anyone other than to the person to whom they report the concern.

6. If a student or parent or guardian has a concern that any content that is available through the Internet is:
   e. appropriate material that is currently being blocked or filtered; or

   f. harmful or inappropriate material that is not being blocked or filtered, the individual may report that concern to the student's building principal.

The District will review the issue and report back to the person making the report.

C. Consequences for Unacceptable Use of School District Technology Resources

1. If a student uses District technology resources in a manner that violates the District's expectations for acceptable use, or any other established policy, regulation, rule, or directive, the student is subject to possible discipline. Examples of possible consequences for improper use of technology include the following:
   a. Suspension, restriction, or revocation of the privilege of use of District technology resources;
   b. The imposition of academic consequences for academic-related violations;
   c. The assessment of charges for damages or repairs;
   d. Suspension and/or expulsion from school; and/or
   e. Referral to law enforcement.

2. The school administration reserves the right to revoke the privilege of using personal electronic devices/cell phones. Students who have an electronic device/cell phone confiscated will be subject to the following:

First Incident: The student may pick up the device/phone from the office at the end of the school day.
Second Incident: A parent/guardian will be required to pick up the device/phone from the office.
Third Incident: Parent/guardian will be required to pick up the phone from the office. The student will not be allowed to have a phone in school for the remainder of the school year.
Further Incidents: May result in more consequences.

Cross References   C-FC Student-Parent Manual

363.2 - Responsible, Acceptable, and Safe Use of Technology Resources

CELL PHONES and PERSONAL ELECTRONIC DEVICES

A student may bring a personal electronic device to school and use the device only to the extent consistent with this document, other related Board policies, and any other rules or directives issued by the District or school staff to govern the time, place, and manner in which students may possess and use personal electronic devices.

Permission to possess and/or use personal electronic devices at school or in any school-supervised setting is subject to further modification or limitation by a teacher, activity supervisor, or any school administrator. When a staff member issues a specific directive or limitation related to the possession or use of any electronic device, such as but students are expected to follow that directive/limitation.

It is recommended that if parents/guardians need to contact their student in the event of an emergency, they do so through the school office. If parents/guardians call or text their student during the school day, students may not be able to respond immediately due to teacher directives requiring no cell phone use during class or there may be poor cellular connections in the building.

Per Wis. Stat. §118.258, personal electronic devices such as cell phones may never be on or used in a locker room or restroom.

Per C-FC Board Policy 443.5, the school district is not responsible for lost, stolen or damaged items. Board Policy 443.5 Rule is in Appendix S for your reference,

Taking pictures or making or transmitting any video or audio recording of other students or school staff is prohibited at all times unless the student has obtained advance permission for each occurrence from a teacher or administrator per District guidelines.

For students in grades PK-6. Personal electronic devices, such as but not limited to cell phones, ear buds, smart watches, etc., should not be brought to school. If a parent requests that their child has a personal electronic device with them at school, the request should be made in writing to the school office. The following rules apply to personal electronic devices.

- The student may use the device before and after school
- The volume should not be offensive to others.
- Personal electronic devices must be kept backpacks and but must be TURNED OFF during the school day and not be visible to others.
- Personal electronic devices may not be used on the playground.
- Personal electronic devices are not to be used in classrooms without teacher approval for each occurrence. (C-FC Board Policy 443.5.)

For students in grades 7-12. Students who bring a personal electronic device to school are responsible for keeping their device(s) silent during instructional time, or completely turned off and put away to the extent otherwise required or directed. Personal electronic devices may be used before and after school, between 7-12 classes and during 7-12 lunch but at no time should the volume be offensive to others. This includes using the device as a listening device during class time. Cell phones and personal electronic devices are not to be used in classrooms without teacher approval for each occurrence, including using the device as listening device (for example, listening to music). If asked by a staff member, a student may be required to put their personal electronic device away, such as a backpack or other specified location in the classroom.

Students may not use headphones/earbuds/beats during passing time.

Personal electronic device office referral - all students
The school administration reserves the right to revoke the privilege of using personal electronic devices/cell phones. Students who have an electronic device/cell phone confiscated will be subject to the following:

- First Incident: The student may pick up the device/phone from the office at the end of the school day.
- Second Incident: A parent/guardian will be required to pick up the device/phone from the office.
- Third Incident: Parent/guardian will be required to pick up the phone from the office. The student will not be allowed to have a phone in school for the remainder of the school year.
- Further Incidents: May result in more consequences.

COMMUNICABLE DISEASES

Parents or guardians are requested to report immediately any knowledge of communicable diseases to office personnel or the school nurse in an effort to prevent further spread of the disease to the student body.

COMMUNICATIONS

In addition to the newsletter, the district will use the website www.cfc.k12.wi.us and social media site to post calendars and other school information. The district will also use the announcement portal on Infinite Campus (Appendix I) to post class/sports